

~~SECRET~~  
**CONFIDENTIAL**

15 December 1960

**MEMORANDUM FOR:** Chief, Intelligence School, OTR

**ATTENTION**

:

25X1A

**THROUGH**

: Director of Training

**SUBJECT**

: Agency Cases for Management Training

25X1A

1. In the course of the [REDACTED] lectures it became apparent that such offices and staffs as Security, Medical, and Inspector General have accumulated a considerable store of personnel "cases" reflecting variously upon CIA management and personnel administration policies, procedures, and practices. It seems reasonable to assume that many of these cases, appropriately sterilized, would be well suited to the purposes of our OTR-conducted management courses, especially those aimed at GS-13's and above. They might also be useful for management instruction which could be included in a mid-career course.

2. I assume that this has been suggested many times before, but perhaps the afterglow of the Senior Management Seminar [REDACTED] (course) and the current attention to the IG's Survey of the CIA Training Program might reopen the briefcases.

25X1A

Document No. 021

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 03 FEB 1978 By: 024

Distribution:

Orig. & 1 - Addressee

2 - PPS

**SIGNED**

[REDACTED]  
Chief, Plans and Policy Staff

25X1A

25X1A

OTR/PPS: [REDACTED] :nld (15 Dec 60)

~~SECRET~~  
**CONFIDENTIAL**